

Sant Gadge Baba Amravati University, Amravati.

PBAS Proforma

(PART A, PART B & PART C)

(For Teachers other than Physical Education Persons and Librarians)

Session/ Year: 2020-21

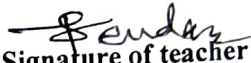
PART A : GENERAL INFORMATION

1. Name (in Block Letters) : **SANDIP TUKARAMJI PEDAM**
2. Father's/Husband's Name : **Tukaram Raobaji Pendam**
3. Department : Department of Botany
4. Current Designation & Grade Pay : Assistant Professor/
Grade Pay 15600-39100+ AGP7000/-
: L :11
5. Date of last Promotion : 16.11.2014
6. Address for correspondence (with Pin code) : C/o . Shyam Chavan, Pande Layout,
Dhamangaon Rly, Pin – 444609
7. Permanent Address (with Pin code) : C/o. Shyam Chavan, Pande Layout,
Dhamangaon Rly, Pin – 444609
- Telephone No. : 7559129197
- Email : spendam1@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year : **NIL**
9. Academic Staff College Orientation / Refresher Course attended during the year : **03**

Sr. No.	Name of the Course /Summer School	Place	Duration	Sponsoring Agency
1	Refresher Course “Advanced research methodology- tools and techniques”	Teaching Learning Centre, Ramanujan College University of	30 January- 14 February, 2021	Ministry of Education

2	Faculty Development Programme (One week Short Term Course) "Academic Writing"	Teaching Learning Centre, Ramanujan College University of Delhi	18 th -24 th February, 2021	Ministry of Education
3	Faculty Development Programme (One week Short Term course) "Optimising ICT tools for higher education"	Teaching Learning Centre, Ramanujan College University of Delhi	18 th -26 th June, 2021	Ministry of Education

Date :


Signature of teacher

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/ Paper	Level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures angaged/ conducted	Grading	Proof Document*
Odd Semester								
1	B. Sc. I (Sem-I) TH	UG	Blackboard, PPT	2.5 Hrs	35	98%	Good	Attendance Sheets & Daily Dairy
2	B. Sc. I (Sem-I) PR	UG	Demonstration & supervision	2.5 Hrs	36	96%	Good	Attendance Sheets & Daily Dairy
3	B. Sc. II (Sem-III) TH	UG	Blackboard, PPT	2.5 Hrs	33	96%	Good	Attendance Sheets & Daily Dairy
4	B. Sc. II (Sem-III) PR	UG	Demonstration & supervision	2.5 Hrs	34	97%	Good	Attendance Sheets & Daily Dairy
5	B. Sc. III (Sem-V) TH	UG	Blackboard, PPT	1.67 Hrs	35	96%	Good	Attendance Sheets & Daily Dairy
6	B. Sc. III (Sem-V) PR	UG	Demonstration & supervision	5.00 Hrs	47	94%	Good	Attendance Sheets & Daily Dairy
Even Semester								
1	B. Sc. I (Sem-II) TH	UG	Blackboard, PPT	2.5 Hrs	30	91%	Good	Attendance Sheets & Daily Dairy
2	B. Sc. I (Sem-II) PR	UG	Demonstration & supervision	2.5 Hrs	27	90%	Good	Attendance Sheets & Daily Dairy
3	B. Sc. II (Sem-IV) TH	UG	Blackboard, PPT	2.5 Hrs	31	92%	Good	Attendance Sheets & Daily Dairy
4	B. Sc. II (Sem-IV) PR	UG	Demonstration & supervision	2.5 Hrs	27	93%	Good	Attendance Sheets & Daily Dairy
5	B. Sc. III (Sem-VI) TH	UG	Blackboard, PPT	1.67 Hrs	30	92%	Good	Attendance Sheets & Daily Dairy
6	B. Sc. III (Sem-VI) PR	UG	Demonstration & supervision	5.00 Hrs	45	90%	Good	Attendance Sheets & Daily Dairy

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion:-80% and above-Good;Below 80% but 70%and above-Satisfactory;Lessthan70%- Not satisfactory.

**As per table under the document Annexure I (A)

Overall Grading (Category: I):- GOOD

Verified and found correct:

Final Score approved by the Screening / Selection Committee:
(For Category: I)

[Signature]
Signature of Teacher

[Signature]
Signature of Principal

PRINCIPAL
Adarsha Science, J.B. Arts
Bi la Comm. Mahavidyalaya
Dhamangaon Rly.

Signature of Chairman Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document*
1	Head of the Department	To lead, manage and develop the Department	Good	

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Convener of Admission Committee	Coordination, Planning and Management of admission process.	Good	Certificate
2	Convener of Tutor Guardian Committee	Coordination between Student and Tutor-Guardian	Good	Certificate
3.	Convener of Campus beautification	Year wise planning and maintenance of tree plantation and landscaping	Good	Certified PBAS Proforma/Certificate

IIiii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Valuation – University	Checking answer papers at Valuation center	Good	Certificate
2				
3	Question paper setting College Exams/Unit Tests	Setting question papers and moderation in department	Good	Certificate
4	Valuation – College Exam	Valuation of answer-papers	Good	Certified PBAS Proforma/Certificate
5	Practical Exams – (College)	Conduction for Practical exams at college	Good	Certificate

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Escort, Field visit	Arranging study tours	Good	Certified PBAS Proforma/Certificate
2	Organization of Wildlife Week	Arranging guest lectures and competitions	Good	Certified PBAS Proforma/Certificate
3	Guiding students for project-based learning	Explaining and Developing Research Based Pedagogical Tools	Good	Certified PBAS Proforma/Certificate
5	Students seminar	Allotment of topics, Guidance regarding Student Seminars	Good	Certificate

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Organization of Blood Donation Camp	Contacting Blood Bank, Arrangements and Publicity	Good	Certified PBAS Proforma/Certificate
2	Tree Plantation	Contacting nurseries for procurement of plants, plantation	Good	Certified PBAS Proforma/Certificate

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Cleanliness Drive	Encouragement and Active participation with students	Good	Certified PBAS Proforma/Certificate
2	Organized forest day	Delivering lectures at other colleges	Good	Certified PBAS Proforma/Certificate
3	Organization of Wildlife week	Preparing students for importance of local flora and inviting school going students for wildlife fair	Good	Certificate/Certified PBAS Proforma

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
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II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	As a Teacher	To keep abreast of latest developments in the subject and dissemination to students	Good	Certified PBAS Proforma/Certificate
2	As an Convener	To Conduct Microteaching lecture in college	Good	Certified PBAS Proforma/Certificate

II ix. Participatory and Innovative Learning

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1	Research Based Pedagogy	Use of project-based learning	Good	Certified PBAS Proforma/Certificate
2	Power point Presentations	Preparation and use of Power point Presentations	Good	Certified PBAS Proforma/Certificate
3	Use of Video for Demonstration of Practicals	Downloading and demonstration of videos	Good	Certificate/Certified PBAS Proforma
4	Dissemination of animations	Use of Animations through WhatsApp group/in class	Good	Certificate/Certified PBAS Proforma
5	Use of Google classroom	Quiz and assignment distribution	Good	Certificate/Certified PBAS Proforma

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No	No. of Ph.D. Students registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1	00	00	00	NA	NA

II xi. Conduct of Research Projects:

Sr No	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1	Nil	--	---	--	--	--	--

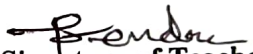
II xii. Research paper Published:

Sr. No	Title with page nos.	Journal	ISS N / ISBN No.	Whether Peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed/ other Journals as Notified by the UGC#	Grading	Proof Document **
1	--	--	--	--	--	--	--	--	--
Total									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory**- 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

**As per table under the document Annexure II (A)

Overall Grading (Category : II) :-	GOOD
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Signature of Teacher

Verified and found correct:


Signature of Principal

Final Score approved by the Screening / Selection Committee:(For Category II)

PRINCIPAL
Adarsha Science, J.B. Arts
Bila Comm. Mahavidyalaya
Dhamangaon Rly.

Signature of Chairman Screening / election Committee

**PART B : ACADEMIC PERFORMANCE INDICATORS
CATEGORY : III**

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No	Title with page nos.	Journal	ISSN/ ISBN No.	Whether Peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed/ other Journals notified by the UGC#	Augmented API Score	Proof Document **
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Total								00	

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International / National/ Local	ISSN / ISBN No.	Whether approved by University	No. of Co-authors	Whether you are the main author	API Score	Proof Document **
1	---	---	---	---	---	---	---	---	---
Total								00	

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No	Cassettes/ CDs/DVDs, Tracks published/ Recorded.	Company	Publication International/ National/ Local	Whether approved by University	Whether approved by University	No. of artist	Whether you are the main artist	API Score	Proof Document **
1	Nil	--	--	---	--	--	--	--	--
Total								00	

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No	Individual Cassettes/ CDs/DVDs, Tracks published/ Recorded.	Company	Publication International / National/ Local	Whether approved by University	Whether approved by University	Whether you are the main artist	API Score	Proof Document **
1	Nil	--	--	--	--	--	--	--
Total							00	

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr No	Innovative Pedagogy/New Curricula/ Courses/ MOOCs/ E-Content.	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document **
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TOTAL						00	

III D.a RESEARCH GUIDANCE:

Sr. No	Number Enrolled.	Thesis Submitted	Degree awarded	API Score	Proof Document **
Ph. D.	--	---	---	00	---
TOTAL				00	

III D. b. RESEARCH PROJECTS COMPLETED:

III D. b.(i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document**
1	---	---	---	---	---	---	---
	TOTAL					00	

III D. b. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant /Amount Mobilized(Rs lakh)	Policy Document Generated	API Score	Proof Document**
1	--	--	--	--	--	00	--

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant /Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document**
1	--	--	--	--	--	--	--

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant /Amount Mobilized(Rs lakh)	Policy Document Generated	API Score	Proof Document**
1	--	--	--	--	--	--	--

III E.a Patents Awards:

Sr. No.	Title of Patent	Award conferring Organization	National/ International	Patent Number)	API Score	Proof Document**
1	NA	NA	NA	NA	NA	NA
Total					00	--

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document* *
1	---	---	---	---	---	---
Total					00	--

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether International / national / state / Regional / college or university level	API Score	Proof Document **
1	---	---	---	---	---	---
Total						00

III F. Invited lectures / Paper delivered in conferences / seminars:

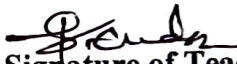
Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether international/ national / state/ regional / college or university level	API Score	Proof Document **
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Total						00

Note:


- ❖ Paper presented if part of edited book or proceeding then it can be claimed onlyonce.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 markseach.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacherconcerned.

****As per table under the document ANNEXURE III (A)**

Total Score (Category III)	00
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Signature of Teacher

Verified and found correct :

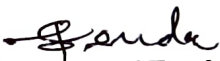

Signature of Principal
PRINCIPAL
Adarsha Science, J.B. Arts
Bi la Comm. Mahavidyalaya
Dhamangaon Riy.

Final Score approved by the Screening / Selection Committee :(For Category :III):


Signature of Chairman Screening / Selection Committee

IV. SUMMARY OF API SCORES

Category	Criteria	Last Academic Year	Grades/ API	Annual Av. API Score for Category III only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities	Good	Good	83.12
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities	Good	Good	24.5
Total	I + II	Good	Good	107.62
III	Research and Academic Contribution (For entire period: 2020-21)	00		
IV	Research and Academic Contribution (For entire period: 2014-21)	102.6		


Signature of Teacher

Verified and found correct:


Signature of V.C. / Principal / H.O.D.

PRINCIPAL
Adarsha Science, J.B. Arts
Bila Comm. Mahavidyalaya
Dhamangaon Rly.

Signature of Chairman Screening / Selection Committee

***Annexure-IV**

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. NET Certificate
2. M-Phil. Degree
3. PG Marksheet/Degree
4. UG Marksheet
5. Appointment order
6. University Approval Letter
7. Orientation/Refresher Certificates
8. Category II Certificates
9. Research paper Reprints
10. Research Project Sanction letter/ Utilization Certificates
11. Certificates of papers delivered in conferences
12. Other relevant certificates as per list of Part C
13. Certificates of conferences attended

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Date: 30/4/2021

Place: Dhamangaon railway


Signature of the faculty with Designation

Sandip Tukaramji Pendam
Assistant Professor
Department of Botany
Adarsha Science, J. B. Arts & Birla Commerce
Mahavidyalaya, Dhamangaon railway


Signature of V.C./School Chairperson / Principal / HOD

PRINCIPAL
Adarsha Science, J.B. Arts
Birla Comm. Mahavidyalaya
Dhamangaon Rly.

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name: Sandip Tukaramji Pendam

Designation: Assistant Professor

Assessment Year:2020-21

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL

a) State whether the facts stated above : Correct
are correct; if not, state the correct facts.

b) Do you agree with self assessment of : Yes
performance done by the teacher? if not,
give reasons why you do not agree

D) Actual verification & evaluation in respects of Part II

Item	Correct	Exaggerated	Excellent	Very Good	Average
I					
II					
III					
IV					
V					
VI					
VII					
VIII					
IX					

II) A) General intelligence :

B) Capacity to get work done in
Respect of research & teaching :

C) Technical Ability :

D) Administrative ability including :
judgment initiative and drive(if
applicable)

E) Integrity and character :

F) Whether powers delegated are fully :
utilized.

G) General Assessment*

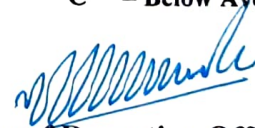
A+ = Outstanding,
B+ = Positively Good,
B- = Average,

A = Very Good,
B = Good,
C = Below Average

(* Strike out which is not applicable.)

Date : 30.04.2021

Observations of the Reviewing Officer:


Signature of Reporting Officer
PRINCIPAL

Adarsha Science, J.B. Arts
Bilal Comm. Mahavidyalaya
Dhamangaon Rly.

Signature of Reviewing Officer