

**ADARSHA SCIENCE J.B. ARTS & BIRLA COMMERC MAHAVIDYALAYA,
DHAMANGAON RLY**

Mentor Mentee Scheme 2021-22

NOTICE

Date: 25.03.2022

All the faculty members are hereby informed that class-wise mentor teachers for the current session 2021-22 have been allotted as per the list attached herewith under the "Mentor Mentee Scheme". Registration form are also provided to the respective mentor teachers. The report of mentor mentee scheme should be submitted on or before 18th April 2022.


Convenor

(S.T.PENDAM)

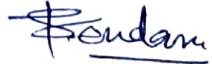

PRINCIPAL
Adarsha Science,
Jalramdas Bhagchand Arts
Birla Commerce Mahavidyalaya
DHAMANGAON Rly.

IMPORTANT INSTRUCTIONS:

1. All the tutor-guardians must conduct two meetings using suitable online platform with their allotted students in the first and the second half of the academic session 2021-22.
2. Class wise allotment list has been attached to this notice please consider all admitted students in the respective class as a part this tutor guardian scheme.
3. For this mentor mentee scheme, Registration form are provided separately to the concerning mentor teacher.
4. Provide these links to the students on their Whats app groups under the supervision of concerning Head of the Department.
5. Head of the Departments are requested to provide this notice & Allotment of the students under Tutor Guardian Scheme to their agreed contributory teachers and provide guidance to them for the arrangement of the meetings and for the preparation of reports.
6. Minutes of the meeting should be noted by the mentor teacher himself.

Teacher wise allotment of Mentor-Mentee-2021-22

Sr.	Name of Teacher	Class allotted	No. of students allotted
1	Dr. Anand Naranje	B.Com. I	38
2	Dr. Narendra Nagpure	B.Com. I	49
3	Dr. Rupesh Dahake	B.Com. I	50
4	Shri J.G. Barulkar	B.Com. I	50
5	Shri. Nitin Singhavi	B.Com. II & III	50
6	Miss Bharti Lokhande	B.Com. II	51
7	Miss Saloni Masurkar	B.Com. II	51
8	Shri S.P. Patil	B.Com III	56
9	Dr. P.M. Keche	B.Com III	52
10	Miss Megha Panpaliya	M.Com I & II	60
11	Dr. D. K. Shrungare	B. A. I	50
12	Dr. S. D. Patil	B. A. I	50
13	Dr. K. H. Barapatre	B. A. I	49
14	Shri. A. B. Band	B. A. I	49
15	Ku. D. S. Raut	B. A. II	50
16	Dr. F. C. Pathan	B. A. II	49
17	Dr. A. V. Chinchmalatpure	B. A. III	50
18	Dr. M. Y. Kopulwar	B. A. III	50
19	Dr. P. M. Gahukar	B. A. III	24
20	Shri. J. G. Suryawanshi	B. Sc. I (MCZ)	30
21	Dr. V. A. Sadafale	B. Sc. I (MCB)	31
22	Dr. S. G. Mungse	B. Sc. I (MCB)	37
23	Dr. N. A. Sonune	B. Sc. III (MCB)	43
24	Dr. S. Vidhale	B. Sc. I (Physics)	34
25	Dr. S. Sharma	B. Sc. I (Physics)	33
26	Shri. V. S. Thool	B. Sc. II (Physics)	40
27	Shri. G. S. Mendhe	B. Sc. II (Physics)	39
28	Dr. S. A. Ghogare	B. Sc. III (Physics)	36
29	Dr. A. N. Rangari	B. Sc. III (Physics)	35
30	Shri. S.K. Shelke	M. Sc. I & II (Electronics)	39
31	Miss. Katkar	M. Sc. I (Mathematics)	47
32	MR. Shoyab	M. Sc. II (Mathematics)	55
33	Miss. R.P. Chakave	M. Sc. I (Microbiology)	26
34	Miss. M. A. Bhoge	M. Sc. II (Microbiology)	29
35	Mr. Vilas Nagose	M. A. I & II (Economics)	63
36	Mr. Nilesh Mohokar	M. A. II (Economics)	60


 P. S. T. Pendam
 Convener
 (S.T. pendam)

A REPORT ON TUTOR-GUARDIAN SCHEME

{2021-2022}

1. Introduction:

The mentor mentee scheme is an innovative concept brought in, to encourage and for overall benefit of the students. It is a platform provided to all the students of the college to discuss their academic problems. Non-academic problems are also discussed under this manner.

2. Objective of Practices

- To acclimatize the new students to the campus life.
- To provide academic counselling.
- To enlighten the students on professional ethics and conduct.
- Providing emotional support to students on individual basis.
- Helping students overcome home sickness.
- Establishing rapport between Teachers, Students and Parents.
- Monitoring attendance and behavioural aspects of every student.

3. The Context

Adarsha Science, J.B. Arts and Birla commerce Mahavidyalaya Dhamangaon rly has introduced this scheme to have one to one interaction with students. For a batch of about twenty to fifty students, a teacher is assigned the role of mentor. Mentor work as a friend, philosopher and guide for the students. He keeps the track of every student day to day activities and records daily attendance, test result, internal assessment, prelim examination results and other related information of the students. He encourages the students to participate in co-curricular and extracurricular activities. He gives academic feedback to the parent regularly. He also counsels the students to solve difficulties encountered in online teaching during lockdown period in covid19. Teacher-Guardian acts as a mentor to students and offers them emotional and academic support along with motivation.

4. Details of Practice

The mentor mentee scheme is an innovative concept brought in, to encourage and for overall benefit of the student. It is an attempt to create a favourable ecosystem for students. Under this scheme, some students are placed under the care of one or two member of the teaching staff. Who acts as a tutor guardian for these students and in addition, looks after their needs and difficulties. The system provides closed monitoring of students. The tutor guardian meets the students as frequently as possible to guide and assist them in different way. Mentor works as a friend, philosopher and guide for the students. Teacher guardian acts as a mentor and offers them emotional and academic support along with motivation. To initiate this programme at college level, all admitted students have been grouped into three main streams i.e. Arts, commerce & Sciences. All admitted students are then further grouped in small number. The duty of tutor guardian has been assigned to their teachers. Appointment of 09 teachers for Arts & 20 teachers for science, and 10 teachers for commerce faculty has been done respectively. During conduction of the scheme, Mentor teachers directed to give online and offline application form for registration of students in this scheme and they must take at least two meetings with students per academic sessions and submit report of these meetings and discussion. These online application forms link were provided through whatsApp for their easy access and it has made mandatory for all teachers to submit their work in the form of report.

At the commencement of meeting, almost all students advised to discuss their difficulties or problems (Financial, teaching, learning, economical or other) during their studies in this college. It has been found that all students have taken part in this programme with full enthusiasm and discussed their issues with concerning teacher.

5. Committee Meetings-Two meetings were arranged in this session and healthy interactions were carried out with the all committee members regarding this scheme.

Scheduled of Meetings

Sr. No	Date of Meeting	Time	Venue	Minutes of The Meeting
1	20/09/2021	4.00 PM	Department of Botany	<ul style="list-style-type: none"> • Class wise allotment of students for Teacher • Slotting of mentor teacher as class wise • Discussion on how to conduct the scheme in this pandemic situation
2	29/04/2022	4.00 PM	Department of Botany	<ul style="list-style-type: none"> • Discussion on construction of registration form. • Discussion on important instruction for mentor teachers • To create separate file for each class

6. Important Instructions Provide For Mentor Teacher:

1. All the mentor must conduct two meetings using suitable time table with their allotted students in the first and the second half of the academic session 2021-22.
2. Class wise allotment list has been attached to this notice please consider all admitted students in the respective class as a part this mentor mentee scheme.
3. For this mentor mentee scheme, Registration form are provided separately to the concerning mentor.
4. Provide these links to the students on their Whats app groups under the supervision of concerning Head of the Department.
5. Head of the Departments are requested to provide this notice & Allotment of the students under mentor mentee Scheme to their agreed contributory teachers (If allotted) and provide guidance to them for the arrangement of the meetings and for the preparation of reports.
6. Minutes of the meeting should be noted by the mentor teacher himself.

7. Evidence of Success

After conduction of this program we found some evidences of success as follows:

1. Provide economical help and educational material for economical poor students.
2. Give mental counselling about positive approach in pandemic situation.
3. Discussion sessions have been conducted for NET /SET and other competitive exams.
4. Students were motivated to take re-admission in second year otherwise they were unable to continue their education.
5. A separate discussion session has been conducted for final year students about different opportunities regarding their higher studies and jobs.

8. Problems observed:

The institution regularly facing some problems to solve some issues as follows:

Most of the students expressed the technical problems in online teaching and learning. Some students demands for library facility in this pandemic situation and also demand of faculty for post-graduation. Some students were not taking part in the activity even after repeated invitation. Some students were making inappropriate demands.



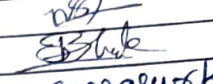
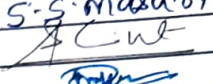
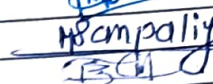
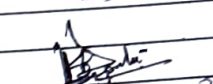
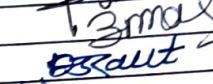
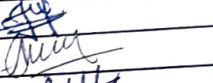

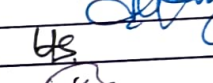
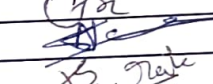
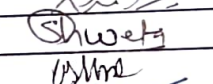
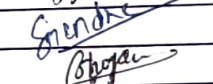
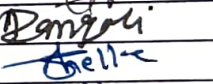
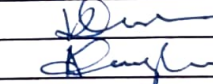
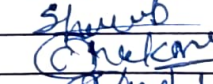
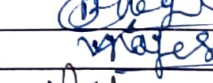



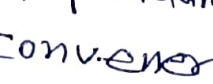




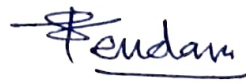
S. T. Pendam

Convener

Adarsha Science, J. B. Arts & Birla Commerce Mhavidyalaya, Dhamangaon Rly

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36	Mr. Nilesh Mohokar	M. A. II (Economics)		
37	Dr. M. V. Mawale			
38	Dr. S. N. Bhasikar			


 (S.T. pendam)
 Convener

Adarsha Science, J.B. Arts & Birla Commerce Mahavidyalaya, Dhamangaon Rly

Mentor- Mentee Cell

Mentor's Report (First Term) 2021-22

Name of Mentor- Dr. Vishnu Anandrao Sadafale

Designation- Assistant Professor (Department of Chemistry)


Number of Mentees allotted- 37 B. Sc. II Semester- III

The Mentor Mentee cell of the college allotted me 37 mentees in the academic year 2021-22. All the way through the session mentees were guided by the mentor after the teaching schedule; they were also informed about the services and support facilities available in the institution. The meeting for first term under the Mentor Mentee Scheme was held on 20/01/2022. Due to strike of public transport employees, meeting was conducted by online mode because many students were facing transportation problem. In this meeting total 35 students were present. During the meeting, the academic and other problems of the students were identified. The suggestions and problems raised by students were discussed and corrective actions are taken.

Mentor also discussed curricular and extracurricular activities, counselling on various girls issues. In this meeting, active interaction had taken place between mentor and mentee and following issues were raised by few students.

S. N.	Issued Raised	Issue Resolved
1.	Economic problem	The demand is discussed with Mentee who is suffering genuine economic problem is identify and force to discuss and explain economic matter & referred to social responsibility cell.
2.	Facing difficulties during online submission of assignments, seminar and projects in Google classroom.	Online demonstration of how to use Google classroom.
3.	Demand of MCQ based questions for practice	Practice tests on MCQ based questions were conducted
4.	Transportation Problem	Arranged online theory classes and online practical demonstration.

Date: 01/02/2022


Dr. V. A. Sadafale

(Mentor)

Adarsha Science, J.B. Arts & Birla Commerce Mahavidyalaya, Dhamangaon Rly

Department Of Mathematics

Mentor's Report

Class:-M.Sc.II (Mathematics) Semester-III

Name of Mentor:-Shoeb Akhtar Abdul Qadeer

Designation:-Assistant Professor

Number of mentee allotted:-55

Mentor's report

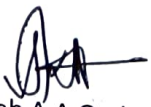
The Mentor Mentee cell of the college has allotted me 55 mentee of M.Sc-II in the academic year 2021-2022. As per the policy of the cell the mentee were guided during the intractions throughout the academic year. Some students were contacted telephonically and some were intracted on campus throughout the year and guided for there academic progress.

The meetings with the students were carried out in the academic year and discussed the overall development and academic progress. they were also guided in groups during their free time after the teaching schedule.

The suggestions and problems raised by the students were discussed and actions are taken to resolve their problems. The following issues were raised by a few of them and those issue have been sorted out. The issues were as follows.

Sr.No.	Issues Raised	solution
1)	Guidance related to competitive exam like MH-SET, CSIR-NET, GATE, PET, TIFR, NBHM etc.	The students were provided study material with previous exam papers, and guide them about how to prepare for exam and to handle 3 hours in examination hall.
2)	Transportation problem	Arranged Online theory classes
3)	Demand of MCQ for practice.	MCQ will be provided on Whats App group.
4)	How to operate Scientific Calculator .	Two lectures will be held on this topic.

Date:-07/11/2021


Shoeb A.A. Qadeer
(Mentor)

Adarsha Science, J. B. Arts & Birla Commerce Mahavidyalaya, Dhamangaon Rly

Department of English

Mentor Mentee Cell

Mentor's Report (2021-2022)

Class- B. A. I Semester I

Name of the Mentor (Teacher): Dr. Sanjay D. Patil

Designation:- Assistant Professor and Head

Number of mentees allotted - 50

Mentor's Report


The Mentor Mentee Cell of the college has allotted me 50 mentees of B.A.I in the academic year 2021-2022. As per the policy of the Cell the mentees were guided during the interactions throughout the academic year.

Some students were contacted telephonically and some were interacted on campus throughout the year and guided for their academic progress. The meetings with the students were carried out in the academic year and discussed the overall development and academic progress. They were also guided in groups during their free time after the teaching schedule. They were given some sample question papers and ready-made notes to make them feel comfortable in facing the theory examination.

This system really has proven very helpful to understand the actual difficulties of the students. They were informed about many of the facilities and support services available in the college.

During my interactions with the mentees allotted to me, through telephonic talks and on campus discussions the following issues were raised by a few of them and those issues have been sorted out. The issues were as follows-

Sr. No.	Issues Raised	Issues Resolved
1)	Provision of additional notes, study material and copies of previous examination papers.	The students were provided additional notes, study material and copies of previous examination papers.
2)	Demand of MCQ type questions for practice.	The demand was fulfilled by providing MCQ type questions.


Dr. Sanjay D. Patil

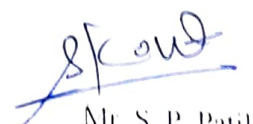
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Adarsha Science, J. B. Arts & Birla Commerce Mahavidyalaya, Dhamangaon Rly
Mentor's Report 2021-22

Name of the Mentor: Mr. Shrikant Patil, Designation: Assistant Professor
Number Mentee allotted: 54, B.COM. III (SEM VI)

The Mentor Mentee Cell of the college has allotted me 54 mentees in the academic year 2021-22. As per the policy of the Cell, the mentees were guided during the interactions throughout the academic year. Genuine follow up was taken. Special Discussion sessions were arranged with students and their parents with both online and offline mode. The issues related to the academic progress of the wards were at the center of the discussion. The causes of irregularities in the college attendance of the students and were discussed with the mentees in presence of the parents. It helped to assess the socio-economic background of the learners and the expectations of the parents got revealed during the Deliberations.

After the lecture schedule, they received additional guidance in groups. This system has in fact been quite beneficial in examining the kids' actual concerns. Due to this technique, the kids' upsetting family problems, tense parent-child relationships, and agitated state of mind can be lessened, which makes them more at ease in the classroom and encourages them to be honest when expressing their opinions. The following difficulties were brought up by a number of the mentees assigned to me during my encounters with them during my personal visits, telephone conversations, and on-campus discussions. Those issues have been resolved with the proper administration engagement. The issues were as follows

Sn	Issue Raised	Issue Resolved
		There are so many ways have been suggested to students to overcome this issue few of them are as follows:
1	Issues related to Mental Stress faced during the lock down pandemic situation	<ol style="list-style-type: none">1. Meditation and Yoga & Avoid excess use of social media2. Focus on daily study and set goals3. Join skill-Oriented course Typing, Tally etc., to seek job quickly after completion of the graduation4. Spend more and more time with parents and go through motivational speech available on You Tube Platform.5. Prepare action plan for final Theory examination.
2	Career Related options after Completion of the Graduation	<ol style="list-style-type: none">1. Suggestions have made to join skill-oriented course.2. Have arranged discussion session with Dr. V.A. Sadafale and Dr. N.K. Nagpure (Assistant Professor and Convener and Committee member of the student guidance bureau, Tally of the college respectively)4. Have given suggestions to share autos and rickshaws to minimize the travelling fair
3	Daily Up Down Problem of the Students	<ol style="list-style-type: none">2. Special online communication sessions have been arranged with those students who unable to attend college due to public transport workers strike (S.T. Bus)3. Arranged online theory class and online practical demonstration for students.


Mr. S. P. Patil
Mentor

Mentor Mentee Cell

Class- B. Com. I Sem. I

Name of the Mentor (Teacher): Mr. J. G. Barulkar

Number of mentees allotted - 50

Mentor's Report

The Mentor Mentee Cell of the college has allotted me 50 mentees of B. Com. I in the academic year 2021-2022. As per the policy of the Cell the mentees were guided during the interactions throughout the academic year.

Some students were interacted and guided for their academic progress. The meetings with the students were carried out in the academic year and discussed the overall development and academic progress. They were also guided in groups during their free time after the teaching schedule. They were provided with study material and question bank along with the practice tests.

The Mentor-Mentee scheme has turned out to be very helpful to understand the actual difficulties of the students. They were informed about many of the facilities and support services available in the college.

During my interactions with the mentees allotted to me, through telephonic talks and on campus discussions the following issues were raised by a few of them and those issues have been sorted out. The issues were as follows-

Sr.	Issues Raised	Issues Resolved
1)	Provision of additional notes, study material and copies of previous examination papers.	The students were provided additional notes, study material and copies of previous examination papers.
2)	Transportation.	Online classes were organized for those who couldn't attend offline classes.

J. G. Barulkar