

## Tutor Guardian Scheme 2020-21

### NOTICE

Date: 27.03.2021

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All the faculty members are hereby informed that class-wise tutor guardian teachers for the current session 2020-21 have been allotted as per the list attached herewith under the “Tutor Guardian Scheme”. **Online google form registration links** are also provided to the respective tutor guardian teachers. The first report of tutor guardian scheme should be submitted on or before **20<sup>th</sup> April 2021**.



Convener

Mr. S.T. Pendam



Principal

Dr. Y.B. Gandole

Tutor-guardian teachers are expected to follow instructions given below:

#### **IMPORTANT INSTRUCTIONS:**

1. All the tutor-guardians must conduct two meetings using suitable online platform with their allotted students in the first and the second half of the academic session 2020-21.
2. Class wise allotment list has been attached to this notice please consider all admitted students in the respective class as a part this tutor guardian scheme.
3. For this tutor guardian scheme, online Registration links are provided separately to the concerning tutor guardian teacher.
4. Provide these links to the students on their **Whats app groups** under the supervision of concerning **Head of the Department**.
5. Head of the Departments are requested to provide this notice & Allotment of the students under Tutor Guardian Scheme to their agreed contributory teachers (If allotted) and provide guidance to them for the arrangement of the meetings and for the preparation of reports.
6. Minutes of the meeting (Online) should be noted by the tutor guardian teacher himself.




**Tutor Guardian Scheme 2020-21**

**Allotment of Classes for 'Guardian Teachers'**



| <b>Arts Faculty</b>                   |   |                        |   |
|---------------------------------------|---|------------------------|---|
| Sr No                                 | Name of the Teacher   | Class                  | Online Registration form Link   |
| 1                                     | Dr. K.H. BARAPATRE + Shri A.B. BAND + Dr. F.A. PATHAN           | B.A. I                 | <a href="https://forms.gle/eaJWgDSb68jHbo5F6">https://forms.gle/eaJWgDSb68jHbo5F6</a>   |
| 2                                     | Dr. V.M. TRIPATTIWAR + Dr. D.K. SHRUNGARE                       | B.A. II                | <a href="https://forms.gle/DvHd9fcpGCGNfa46">https://forms.gle/DvHd9fcpGCGNfa46</a>     |
| 3                                     | Dr. S.D. PATIL + Dr. P.M. GAHUKAR                               | B.A. III               | <a href="https://forms.gle/DDsPjkdC3D3PFFG66">https://forms.gle/DDsPjkdC3D3PFFG66</a>   |
| <b>Commerce Faculty</b>               |   |                        |   |
| Sr No                                 | Name of the Teacher   | Class                  | Online Registration form Link   |
| 1                                     | Dr. A. G. NARANJE + SHRI R.R. DAHAKE                            | B.Com. I               | <a href="https://forms.gle/VBTEVwOpFjH2CFXp9">https://forms.gle/VBTEVwOpFjH2CFXp9</a>   |
| 2                                     | SHRI J.G. BARULKAR + Dr. N.K. NAGPURE                           | B.Com. II              | <a href="https://forms.gle/CJGSmpZ9jViGghE9">https://forms.gle/CJGSmpZ9jViGghE9</a>     |
| 3                                     | SHRI N.V. SINGHAVI  | B.Com. III             | <a href="https://forms.gle/aNd1eYRhvLL82EVJ7">https://forms.gle/aNd1eYRhvLL82EVJ7</a>   |
| <b>Science Faculty</b>                |   |                        |   |
| Sr No                                 | Name of the Teacher   | Class                  | Online Registration form Link   |
| 1                                     | Dr. S.O. QURESHEE + SHRI S.P. PATIL + Dr. H.P. MUNGSE           | B.Sc. I MICROBIOLOGY   | <a href="https://forms.gle/mB2doJieGiTSDp3v6">https://forms.gle/mB2doJieGiTSDp3v6</a>   |
| 2                                     | SHRI J.G. SURYAWANSHI+ DR. V. A. SADAFALÉ + DR. N.A. SONUNE     | B.Sc. II MICROBIOLOGY  | <a href="https://forms.gle/RhJCziammHyYrQp99">https://forms.gle/RhJCziammHyYrQp99</a>   |
| 3                                     | DR. G.N. BUDHLANI + Dr. S.V. MANOHARE + DR. P.M. KECHE          | B.Sc. III MICROBIOLOGY | <a href="https://forms.gle/BJEad9M4JMWKtNfEA">https://forms.gle/BJEad9M4JMWKtNfEA</a>   |
| 4                                     | DR. S.G. ONKAR + DR. S.A. RODGE + DR.A.N. RANGARI + S.A. GHOGRE | B.Sc. I PHYSICS        | <a href="https://forms.gle/pfzJA9fvN2HYHr2t6">https://forms.gle/pfzJA9fvN2HYHr2t6</a>   |
| 5                                     | SHRI V.S. THOOL + Dr. S.S. SHARMA + DR M. V. MAWALE             | B.Sc. II PHYSICS       | <a href="https://forms.gle/tbkTH6gqSmgmt85u5">https://forms.gle/tbkTH6gqSmgmt85u5</a>   |
| 6                                     | DR. S.N. BAYASKAR + SHRI G.S. MENDHE + Dr. S.G. VIDHALE         | B.Sc. III PHYSICS      | <a href="https://forms.gle/frKyR4P87ruyifQk8">https://forms.gle/frKyR4P87ruyifQk8</a>   |
| <b>Post Graduate Science Faculty</b>  |   |                        |   |
| Sr No                                 | Name of the Teacher   | Class                  | Online Registration form Link   |
| 1                                     | KU. S.P. FADANVIS   | MSc. I MICROBIOLOGY    | <a href="https://forms.gle/xnL3uoVp7GDmtEA17">https://forms.gle/xnL3uoVp7GDmtEA17</a>   |
| 2                                     | KU. M.A. BHOGE  | MSc. II MICROBIOLOGY   | <a href="https://forms.gle/QUuAxZoDBiM8MLK9A">https://forms.gle/QUuAxZoDBiM8MLK9A</a>   |
| 3                                     | KU.R.S. KATEKAR   | MSc. I MATHEMATICS     | <a href="https://forms.gle/w8LmfcfzbsHshNqX8">https://forms.gle/w8LmfcfzbsHshNqX8</a>   |
| 4                                     | KU. A.D. VISHWAKARMA  | MSc. II MATHEMATICS    | <a href="https://forms.gle/tg87YnSo5LXhZfSk9">https://forms.gle/tg87YnSo5LXhZfSk9</a>   |
| 5                                     | Mr. S.K. SHELKE +SHRI AKASH KATODE                              | MSc. I ELECTRONICS     | <a href="https://forms.gle/eHL4a4oraqLkFjP3T7">https://forms.gle/eHL4a4oraqLkFjP3T7</a> |
| 6                                     | KU. PALLAVI BOBADE  | MSc. II ELECTRONICS    | <a href="https://forms.gle/pDCgTS34dbY3peoe8">https://forms.gle/pDCgTS34dbY3peoe8</a>   |
| <b>Post Graduate Commerce Faculty</b> |   |                        |   |
| Sr No                                 | Name of the Teacher   | Class                  | Online Registration form Link   |
| 1                                     | Dr. N.K. NAGPURE  | M.Com. I               | <a href="https://forms.gle/aZivPPqteJyDKeBk8">https://forms.gle/aZivPPqteJyDKeBk8</a>   |
| 2                                     | SHRI R. DAHAKE  | M.Com. II              | <a href="https://forms.gle/88o1drCYb9UyyHaj9">https://forms.gle/88o1drCYb9UyyHaj9</a>   |
| <b>Post Graduate Arts Faculty</b>     |   |                        |   |
| Sr No                                 | Name of the Teacher   | Class                  | Online Registration form Link   |
| 1                                     | SHRI VILAS NAGOSE   | M.A. I ECONOMICS       | <a href="https://forms.gle/NpPrMxT8GU3poazk8">https://forms.gle/NpPrMxT8GU3poazk8</a>   |
| 2                                     | KU. SHITAL CHAWARE  | M.A. II ECONOMICS      | <a href="https://forms.gle/XJMG5i9R3qxAW4LW6">https://forms.gle/XJMG5i9R3qxAW4LW6</a>   |

  
Principal  
Dr. Y.B. Gandole

# A REPORT ON TUTOR-GUARDIAN SCHEME {2020-2021}

## **1. Introduction:**

The tutor guardian scheme is an innovative concept brought in, to encourage and for overall benefit of the students. It is a platform provided to all the students of the college to discuss their academic problems. Non-academic problems are also discussed under this manner.

## **2. Objective of Practices**

- To acclimatize the new students to the campus life.
- To provide academic counselling.
- To enlighten the students on professional ethics and conduct.
- Providing emotional support to students on individual basis.
- Helping students overcome home sickness.
- Establishing rapport between Teachers, Students and Parents.
- Monitoring attendance and behavioural aspects of every student.

## **3. The Context**

Adarsha Science, J.B. Arts and Birla commerce Mahavidyalaya Dhamangaon rly has introduced this scheme to have one to one interaction with students. For a batch of about twenty students, a teacher is assigned the role of Teacher-Guardian. Teacher-Guardian work as a friend, philosopher and guide for the students. He keeps the track of every student day to day activities and records daily attendance, test result, internal assessment, prelim examination results and other related information of the students. He encourages the students to participate in co-curricular and extracurricular activities. He gives academic feedback to the parent regularly. He also counsels the students to solve difficulties encountered in online teaching during lockdown period in covid19. Teacher-Guardian acts as a mentor to students and offers them emotional and academic support along with motivation.

## **4. Details of Practice**

The tutor guardian scheme is an innovative concept brought in, to encourage and for overall benefit of the student. It is an attempt to create a favourable ecosystem for students. Under this scheme, some students are placed under the care of one or two member of the teaching staff. Who acts as a tutor guardian for these students and in addition, looks after their needs and difficulties. The system provides closed monitoring of students. The tutor guardian meets the students as frequently as possible to guide and assist them in different way. Teacher guardian works as a friend, philosopher and guide for the students. Teacher guardian acts as a mentor and offers them emotional and academic support along with motivation.

To initiate this programme at college level, all admitted students have been grouped into three main streams i.e. Arts, commerce & Sciences. All admitted students are then further grouped in small number. The duty of tutor guardian has been assigned to their teachers. Appointment of 07 teachers for Arts & 20 teachers for science, and 05 teachers for commerce faculty has been done respectively. During conduction of the scheme, tutor guardian teachers directed to give online application form link for registration of students in this scheme and they must take at least two zoom meetings with students per academic sessions and submit report of these meetings and discussion. These online application forms link were provided through whatsapp for their easy access and it has made mandatory for all teachers to submit their work in the form of report.

At the commencement of meeting, almost all students advised to discuss their difficulties or problems (Financial, teaching, learning, economical or other) during their studies in this college. It has been found that all students have taken part in this programme with full enthusiasm and discussed their issues with concerning teacher.

#### **5. Committee Meetings-**

Two meetings were arranged in this session and healthy interactions were carried out with the all committee members regarding this scheme.

#### **Scheduled of Meetings-**

| <b>Sr. No</b> | <b>Date of Meeting</b>      | <b>Time</b> | <b>Venue</b>         | <b>Minutes of The Meeting</b>  |
|---------------|-----------------------------|-------------|----------------------|--|
| <b>1</b>      | 20 <sup>th</sup> March 2021 | 04: 00 PM   | Department of Botany | <ul style="list-style-type: none"> <li>• Class wise allotment of students for Teacher</li> <li>• Slotting of guardian teacher as class wise</li> <li>• Discussion on how to conduct the scheme in this pandemic situation.</li> </ul>  |
| <b>2</b>      | 26 <sup>th</sup> March 2021 | 03:30 PM    | Department of Botany | <ul style="list-style-type: none"> <li>• Discussion on construction of registration form in google form.</li> <li>• Discussion on important instruction for guardian teachers</li> <li>• To create separate google link for each class</li> <li>• To make separate email id for this scheme</li> </ul> |

## **6. Important Instructions Provide For Guardian Teacher:**

1. All the tutor-guardians must conduct two meetings using suitable online platform with their allotted students in the first and the second half of the academic session 2020-21.
2. Class wise allotment list has been attached to this notice please consider all admitted students in the respective class as a part this tutor guardian scheme.
3. For this tutor guardian scheme, online Registration links are provided separately to the concerning tutor guardian teacher.
4. Provide these links to the students on their Whats app groups under the supervision of concerning Head of the Department.
5. Head of the Departments are requested to provide this notice & Allotment of the students under Tutor Guardian Scheme to their agreed contributory teachers (If allotted) and provide guidance to them for the arrangement of the meetings and for the preparation of reports.
6. Minutes of the meeting (Online) should be noted by the tutor guardian teacher himself.

## **7. Evidence of Success**

After conduction of this program we found some evidences of success as follows:

1. Provide economical help and educational material for economical poor students.
2. Give mental counseling about positive approach in pandemic situation.
3. Discussion sessions have been conducted for NET /SET and other competitive exams.
4. Students were motivated to take re-admission in second year otherwise they were unable to continue their education.
5. A separate discussion session has been conducted for final year students about different opportunities regarding their higher studies and jobs.

## **8. Problems observed:**

The institution regularly facing some problems to solve some issues as follows:

Few teachers have submitted reports just casually, maintaining only date of meeting and formal discussion held. Records of healthy practices were found. Most of the students expressed the technical problems in online teaching and learning. Some students demands for library facility in this pandemic situation and also demand of faculty for post-graduation. Some students were not taking part in the activity even after repeated invitation. Some students were making inappropriate demands.

S. T. Pendam  
Convener