

CODE OF CONDUCT

FOR STUDENTS:-

- a) Imbibing self-discipline in one's own life is of paramount importance to be successful in life. Students are expected to observe rules and regulations to enable the smooth working of the College and maintain harmony, tranquility and academic atmosphere in the premises.
- b) Students are prohibited from doing anything inside or outside the College that will interfere with its orderly administration or affect its public image. No outside influence, political or of any other kind should be brought in the College directly or indirectly.
- c) Ragging in any form is strictly prohibited.
- d) Student should always carry his/her valid College Identity Card in the College and it should be produced whenever demanded by any of the College staff.
- e) During the conduct of the lectures, student should not loiter in and around the College premises.
- f) Student should make careful use of College books, Furniture, Laboratory equipment and the College property in general.
- g) Students shall not organize picnics, excursions, trips etc. on their own without prior written permission of the Principal.
- h) Smoking, Gutkha chewing and Ragging are strictly prohibited. Offenders shall be liable to face legal action.
- i) Students resorting to unfair means at the exams will be dealt with accordance with the provisions of the Govt. of Maharashtra Act No. XXI of 1994.
- j) In order to add to the decorum, uniform is compulsory for the students as well as the staff.

- k) Only special notice shall be read out in classroom. Students should see the notice board daily and keep themselves well informed about the various notices that may be put up there from time to time.
- l) In case of any problems, personal and academic, students should report to the Guardian Teacher of their respective class, the Faculty In-charge, who will help them to solve their problems.
- m) The powers related to the disciplinary action in the college shall rest with the Principal and his decision in this respect shall be final. Anyone who violates the code of conduct will be severely dealt with accordingly.
- n) Use of Mobile phone / Cell phone is strictly prohibited in the college premises.

FOR TEACHER S:-

Teacher should;

- a) Adhere to responsible pattern of conduct and demeanor expected of them by the community.
- b) Manage their private affairs in a manner consistent with the dignity of the profession.
- c) Seek to make professional growth continuous through study and research.
- d) Maintain active membership of professional organizations and strive to improve education and profession through them.
- e) Participate in extension, co-curricular and extra-curricular activities including community service.
- f) Respect the rights and dignity of the students in expressing his/her own opinion.
- g) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics.
- h) Inculcate among students scientific outlook and respect for physical labour and ideal of democracy, patriotism and peace.
- i) Aid student to develop an understanding of our national heritage and national goals.

- j) Treat other members of the profession in the same manner as they themselves wish to be treated.
 - k) Speak respectfully of other teacher and render assistance for professional betterment.
 - l) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.
 - m) Co-operate in the formulation of policies of the institution by accepting various office and discharge responsibilities which such offices may demand.
 - n) Should treat the non-teaching staff as colleagues and equal partners a cooperative undertaking, within every educational institution and
 - o) Should help in the function of staff-councils covering both teachers and the non-teaching staff.
 - p) Should recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
 - q) Should work to improve education in the community and strengthen the community's moral and intellectual life.
 - r) Should be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole.
- *Dress Code:* The dress code should be strictly followed without any other modification. College uniform is available in Entrepreneurship cell.
 - *Khadi :* Utilization of khadi should be implemented on every Monday.

FOR RESEARCHERS:-

Introduction

The institution believes that novel and high-quality research can become the panacea to India becoming VishwaGuru. Therefore, to promote quality and maintain standards in academic research, and to create a culture of morality in the same, the institution has demarcated a Code of Ethics related to research. As an institution that runs by Sant Gadge Baba Amravati University recognized research centers for Ph. D. in 5 subjects spanning faculties of Science and Technology, Commerce and Management and Humanities, we have formulated a Code of Ethics

of Research. The code aims to check malpractices and plagiarism in research during writing of research papers, theses, research projects and even for PG dissertations. This code is also applicable to students of such courses where some kind of presentation or project work is involved. It is the responsibility of college Research Promotion Cell to ensure the implementation of code of research ethics and look in for plagiarism and other ethical violations.

Preamble

We, the faculty and research students of Adarsha Science, J. B. Arts and Birla Commerce Mahavidyalaya, hold that our profession as scholars warrants an absolute commitment to the pursuit of truth, an abiding dedication to the promotion of the society good, and a constant interest in mentoring students and fellow researchers. Alongside our efforts to maintain the standards of scholarly integrity and academic freedom, we accept our duty to uphold the vision-mission of this institution and to promote the interests of the greater society which this college seeks to serve and develop. Conscious of our responsibility towards the society, we hereby bind ourselves to the strictest measure of Integrity and the highest ethical standards to be worthy of the public's trust.

The Code:

Faculty members and students shall avoid all types of ethical violations.

Faculty members and students submitting their Ph.D. thesis to the University, PG dissertations to respective departments, research proposals and project reports to funding agencies shall compulsorily undergo plagiarism checking in their research writings and shall obtain a plagiarism report from the College Research Activity Committee. Only after that they will submit their project reports to the agencies. The upper plagiarism limit admissible will be 15%.

Students submitting assignments and presentations shall also undergo plagiarism checking in their assignments and presentations and the upper plagiarism limit admissible to the students will be 20%.

Information will be provided to the teachers and students about online plagiarism checking software, the list of which is given below and is available on the college website.

It is expected that the faculty members and students will by themselves check plagiarism in their research work before submitting it to the Research Activity Committee.