



**Annual Quality Assurance Report
(AQAR) of the IQAC
2014-2015 (1st July, 2014 to 30 June, 2015)**

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072
India**

By

**DHAMANGAON EDUCATION SOCIETY'S
ADARSHA SCIENCE, JAIRAMDAS BHAGCHAND ARTS AND BIRLA
COMMERCE MAHAVIDYALAYA DHAMANGAON RLY
DISTRICT : AMRAVATI- 444709**



Year of Report: 2014-2015

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

ADARSHA SCIENCE, JAIRAMDAS BHAGCHAND
ARTS & BIRLA COMMERCE MAHAVIDYALAYA
DHAMANGAON RLY.

1.2 Address Line 1

ANJANSINGHI ROAD

Address Line 2

City/Town

DHAMANGAON RLY

State

MAHARASHTRA STATE

Pin Code

444 709

Institution e-mail address

amvdmn2010@gmail.com

Contact Nos.

07222 - 237045

Name of the Head of the Institution:

Dr. Y. B. Gandole

Tel. No. with STD Code:

07222 - 237045

Mobile:

09421737928

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	2004	5 Years (2004 – 09)
2	2 nd Cycle	A	3.20	2011	5 Years (2011 – 16)
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011 – 12 submitted to NAAC on (25/06/2012)
- ii. AQAR 2012 – 13 submitted to NAAC on (20/05/2013)
- iii. AQAR 2013 – 14 submitted to NAAC on (28/10/2014)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

UGC Career Oriented Courses

1.12 Name of the Affiliating University (*for the Colleges*)

**Sant Gadge Baba Amravati
University, Amravati**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

During Year 2014- 15 ---- No grant received
 During Year 2013- 14 ---- Received Rs. 3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Workshop on 'Guidance about research quality and virtual conference' (11.07. 2014)
- Workshop on 'Preparation for competitive examinations'(21.11. 2014)
- Organized workshop on 'Intimate Hygiene' (30.01.2015)
- Organized Seminar on 'Female Safety and Security' (27.12.2014)

2.14 Significant Activities and contributions made by IQAC

- Organized institution level workshop on 'Guidance about research quality and virtual conference'(11th July, 2014)
- Organized institution level Workshop on 'Preparation for competitive examinations'(21st November, 2014)
- Research activity promoted at college level.
- Organized institution level workshop on 'Intimate Hygiene' (30.01.2015)
- Organized institution level Seminar on 'Female Safety and Security' (27.12.2014)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To promote research activity in the college 	<ul style="list-style-type: none"> • 01 faculty member received recognition as a guide for Ph. D. Degree from Parent University. • Ph. D. Admission seats in recognised research laboratory of Department of Microbiology in the college has been raised to 08 seats (Existing limit = 03 seats) by our parent university. • 03 teachers are working on their ongoing Minor Research Project. • 02 teachers completed their minor research project. • 02 teachers applied for teacher fellowship under Faculty Development Program of UGC to complete their Ph. D. Work and sanction of teacher fellowship from UGC is awaited. • Research publications of faculty during the year 2014-15 increased to 51.

<ul style="list-style-type: none"> To introduce Tutor-Ward system 	<ul style="list-style-type: none"> Tutor Guardian maintained a record of academic, co-curricular achievements/progress of the wards, interacted with the wards at least twice a semester helped in their growth and well being and intervened when necessary to correct them and guide them. The Tutor-guardian system was found to develop good rapport between staff and students at a personal level.
<ul style="list-style-type: none"> To introduce PG programmes 	<ul style="list-style-type: none"> Applied to our parent university to introduce 04 PG courses and 02 UG courses in their perspective plan Sanction from government of Maharashtra is awaited.
<ul style="list-style-type: none"> Remedial coaching 	<ul style="list-style-type: none"> Remedial coaching cell was established and remedial coaching was organized for students belonging to ST/ST/OBC (non-creamy layer)/Minority communities who need remedial coaching to come up to the level for pursuing higher studies efficiently and to reduce their failure and dropout rate.
<ul style="list-style-type: none"> To enrich Library & Laboratories 	<ul style="list-style-type: none"> Purchased new books, reference books, Equipments and chemicals as per requisitions.

* Annexure II.

.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<ul style="list-style-type: none"> AOAR (2014-15) was placed in Local Managing Committee (LMC) of our parent management body and discussed at length. AOAR was approved in the meeting and management body suggested to take necessary action.
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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	--	03	--
PG	02	--	02	--
UG	12	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	01	01
Others	--	--	--	--
Total	18	--	07	01
Interdisciplinary	01	--	---	--
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / **Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	--
Annual	06

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

* Annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, there is revision/ update of syllabi.
- Revision/update of syllabi done at university level.
- Three faculty members of our college participated in revision/update of syllabi at university level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	15	10	--	03

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	03	--	--	--	02	--	--	--	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	21	09
Presented papers	09	18	01
Resource Persons	00	01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching & learning process.
- Arranged student seminars to develop self confidence in expression of scientific ideas.
- To generate research interest among students, project assignments were given to students on latest developments in the subject.
- Visit to research institutions was arranged for students to make them aware with scientific research carried out in reputed institutions.
- Incentive to meritorious students – three students from each class (as per merit) are provided two extra B.Ts so that they can borrow extra books.
- To improve the soft skills of the students started ‘Certificate Course in Communicative English’.
- Innovation has been introduced to safeguard the health aspects of the students and worked out cheap replacement for the costly apparatus.
- A hand on experience to the students regarding PCB Fabrication was given to the students.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- All sorts of reforms concerning with examination/evaluation are done at university level.
- Our parent university initiated Examination reforms such as decentralization of examinations and introduction of credit system at U. G. Level.
- Facilities such as Photocopy of answer books and reassessment of answer books of examinee are provided by university on demand.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 03 ---- ---

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Sc. I (Sem – I)	127	1.57	19.68	27.55	00	48.82
B. Sc. I (Sem – II)	120	4.16	32.5	29.16	00	65.83
B. Sc. II (Sem – III)	106	0.94	26.4	20.75	00	48.11
B. Sc. II (Sem – IV)	99	1.01	27.27	11.11	00	39.39
B. Sc. III (Sem – V)	78	8.97	46.15	16.66	00	71.79
B. Sc. III (Sem – VI)	74	12.16	43.24	16.21	00	71.62
B. Com. I	107	00	14.95	15.88	00	30.84
B. Com. II	104	00	21.15	5.76	00	26.92
B. Com. III	71	00	29.57	15.49	00	45.07
B. A. I	164	0.6	3.04	11.58	3.65	18.29
B. A. II	75	00	18.66	21.33	2.66	42.6
B. A. III	68	00	2.94	35.29	00	38.23
M.A. I	13	0	7.6	30.76	0	38.46

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC Monitor and Evaluate the Teaching & Learning processes as follows

- Maintaining & checking daily academic diary of teachers.
- Semester wise and annual plan of teaching by every teacher at the beginning of the year.
- Academic audit of teachers at the end of each session.
- Annual Self-Assessment of teachers for the Performance Based Appraisal System with academic performance indicator
- Feedback from students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	02 faculty members applied for the award of teacher fellowship for doing Ph. D. Acceptance From UGC is awaited.
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	02	--	--
Technical Staff	12	04	03	--

- Details of Administrative Staff

Administrative staff	Post sanctioned	Post filled	Post vacant
Superintendent	01	-	01
Head clerk	01	01	00
Senior clerk	02	01	01
Junior clerk	03	03	00
Library clerk	01	01	00
Peon	04	04	00
Total	12	10	02

- Details of Technical Staff

Technical staff	Post sanctioned	Post filled	Post vacant
Laboratory Assistant	03	00	03
Laboratory Attendant	12	9	03
Library Attendant	03	2	01
Total	18	11	07

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Established Research Promotion Cell in college.
- Motivated faculty for submission of Minor Research Projects/ Major Research Projects
- Motivated faculty for FIP / Teacher Fellowship Program of UGC
- To provide forum for discussion of advancements in all areas of science, commerce and arts, college publishes “Adarsha Journal of Research and Evaluation” quarterly.
- Faculty members regularly publishes their research articles in journals.
- Faculty members are motivated to participate in conferences, symposia and workshops.
- Intake capacity of research students increased to 08 seats in microbiology research laboratory.

3.2 Details regarding major projects ---- NIL ---

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: 05

	Completed	Ongoing	Sanctioned	Submitted
Number	02	03	05	03
Outlay in Rs. Lakhs	3,35,000/-	3,85,000/-	7,20,000/-	--

3.4 Details on research publications: 51

	International	National	Others
Peer Review Journals	28	09	02
Non-Peer Review Journals	--	--	--
e-Journals	28	01	--
Conference proceedings	--	12	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2 Yrs	U.G.C.	7,20,000	7,20,000/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total			7,20,000	7,20,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from ----- **Not Applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution -----**Nil**-----

Level	International	National	State	University	College
Number	--	--	--	--	---
Sponsoring agencies	--	--	--	--	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: ---**Nil**--- International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year:

Total	International	National	State	University	Dist	College
--	--	--	--	01 (Recognition as a Research Guide)	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them
 3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
 JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **01**
 University level State level
 National level International level

3.22 No. of students participated in NCC events: **01**
 University level State level
 National level International level

3.23 No. of Awards won in NSS: : **01**
 University level State level
 National level International level

3.24 No. of Awards won in NCC: : **Nil**
 University level State level
 National level International level

3.25 No. of Extension activities organized
 University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- AIDS awareness programme
- Voters awareness programme
- Tree Plantation
- Floral waste collection and its composting
- Participation in Leprosy Eradication and Survey Programme
- Participation in Pulse-Polio Vaccination Programme
- Participation in Road Safety Programme.
- Workshop on preparation for competitive examinations.
- Workshop on 'Intimate Hygiene'

- Congress Grass Eradication Program.
- Seminar on 'Female Safety and Security'
- Excursion Tour for Students
- Visit to Research Organizations
- "World Surya Namaskar Day " celebration
- Participation in 'Yuva Mahotsav' (Skit, Mime, Rangoli, Folk Dance, Group Song etc) organized by Parent University.
- Participation of students in university sports competition (volley ball, cricket, handball, cross country competition etc.)
- Participation in intercollegiate seminar competition
- Computer literacy program
- Mock interview competition
- Participation in 'Gandhi Vichar Sanskar Pariksha'
- 'Commerce Week' Celebration
- Organization of Essay, Poster and slogan competition to create wild life awareness.
- English Communication skill development
- Swashcha Bharat Abhiyan
- Remedial coaching classes for ST/ST/OBC.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.475 Acre	--	Dhamangaon Education Society	3.475 Acre
Class rooms	16	--	Dhamangaon Education Society & UGC	16
Laboratories	08	--	Dhamangaon Education Society & UGC	08
Seminar Halls	01	--	Dhamangaon Education Society	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	5007	91		5098
Value of the equipment purchased during the year (Rs. in Lakhs)	4711914.24	317132.22		5029046.48
Others	--	--		--

4.2 Computerization of administration and library

- Administrative office is made automated by using CMS software of Master's Software, Nagpur
- Library is made automated by using LIBMAN software of Master's Software, Nagpur

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8678	543459.77	189	32886	8867	576345.77
Reference Books	1219	359614.00	17	6889	1236	366503.00
e-Books	--	--	--	--	--	--
Journals	26	18315.00	26	23615.00	26	23615.00
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	19 & 412	8250.00 & 32960.00	--	--	441	42566.00
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	79	21	50	03	18	06	19	02
Added	--	--	--	--	--	--	--	--
Total	--	--	--	--	--	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Established Network Resource Centre (NRC)

4.6 Amount spent on maintenance in lakhs :

i) ICT	14725.00
ii) Campus Infrastructure and facilities	259699.00
iii) Equipments	69877.00
iv) Others	543263.00
Total :	887564.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Organized following programmes to enhance awareness
- AIDS awareness programme
 - Blood donation camp
 - Leprosy Eradication and Survey Programme
 - Leprosy Eradication and Survey Programme
 - Workshop on ‘Intimate Hygiene’ (for girl students)
 - Seminar on ‘Female Safety and Security’
 - Environment and Scientific Awareness programme,
 - Personality Development Programme,
 - English Communication skill development programme,
 - Incentives given to students participated in NCC, NSS, Sports & cultural activities
 - Memorial prizes and awards
 - Mock Interview Competition for students
 - Science Association
 - Guidance for essay, debate, elocution competition
 - Guidance for seminar and poster Competition
 - Road Safety Programme

5.2 Efforts made by the institution for tracking the progression

- Institution regularly track the progress of all activities organized to enhance the awareness among students about student support services available in college as follows.
- For every activity to be organized, college has established committees.
 - Calling the meeting of concerned committee
 - Discussion and allocation of work.
 - Meeting to take Feedback from concerned committee.
 - Yearly assessment of work done by concerned committee.
 - Student progression to higher education is tracked by individual departments by keeping in touch with them. A list is prepared at the start of every academic year recording students opting for allied subjects in higher education.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
992	20	09	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	439	43		582	57

Last Year (2013 -14)							This Year (2014 – 15)						
General	SC	ST	NT	OBC	Physically Challenged	Total	General	SC	ST	NT	OBC	Physically Challenged	Total
197	126	39	53	384	03	802	171	178	36	95	541	00	1021

Demand ratio

Dropout % : 41.75%

Part I ---2012-13 = 388

Part III --- 2014-15 = 226

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Organised Mock interview competition to put into practice for awaking the skills of Competitive Examinations among the students (details are given in **Annexure-I**)
- Organised workshop on 'Preparation for competitive examinations' (21st November, 2014)

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	---
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

Objectives of counselling and career guidance cell

- To develop and maintain nexus with business organization / industries.
- To assist students for their campus, off campus final placements.
- To support student's summer internship programmes (SIP).
- To undertake activities with alumni association regarding students placements.
- To organize seminars, workshops, exhibitions, conferences to generate creativity among students.
- To facilitate the interaction between industry and the department regarding placement of students.
- To organize workshops to develop and enhance interpersonal-soft skills together with communication skills to make the students fit for managerial jobs.
- To organize industrial tours.

The job 2015 was organized in collaboration with College of Engineering & Technology, Dhamangaon Rly on 13th March, 2015 at COET, Dhamangaon Rly. Five pass out students of this college were selected for job in Dooth Industries Limited and Sanjiv Auto Limited, Aurangabad.

No. of students benefitted

05

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	05

5.8 Details of gender sensitization programmes

- The seminar on 'Female Safety and Security' was organized on 27th December, 2014. The seminar was organised by Damini Club of this college in collaboration with BGSF (Body Guard Safety Federation) at Loya Bhavan, Dhamangaon Rly. In this seminar, key speakers were Smt. Urmila Borandia, (Ex President, Dhamangaon Municipal Council), Shri Ravindra Jadhav (Police Sub Inspector, Dhamangaon Rly), Smt. Babita (Nagpur) and Kumar Reddi Asim (Nagpur). Total 162 girl students participated in seminar.
- One day workshop on 'Intimate Hygiene' was organised on 30th January, 2015. The workshop was organised by Damini Club of this college in collaboration with MSL (Mankind Star Life). In this workshop, key speakers were Shri Vikas Khanzode (Zonal Manager, Star Life), Dr. Pradnya Patil (Medical Officer, Dhamangaon Rly) and Shri Warhade (Medical Representative). Speakers guided girl students about female issues and solutions.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

Intercollegiate level : Students (Male : 13 + Female: 18)

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	748	11,82,416/-
Financial support from other sources	26	26,000/-
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

1. 'Nirmalya (Floral waste)' collection from city & its composting
2. Blood Donation Camp at College
3. AIDS awareness programme
4. Voters awareness programme
5. Tree Plantation
6. Participation in Leprosy Eradication and Survey Programme
7. Participation in Pulse-Polio Vaccination Programme
8. Participation in Road Safety Programme.
9. Congress grass eradication programme
- 10 Swashcha Bharat Abhiyan

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To expand progressively the horizon of activities to keep pace with the latest and astounding developments and innovations being made in every sphere of knowledge and emerge as an ideal and pre-eminent Educational Foundation having institutions imparting quality education in diverse fields, thereby providing a winning edge to the aspirants.

Mission: To fulfil the academic aspiration of our students, to instil the importance of unremitting efforts and ethical values in them and see them transformed into the cultured, matured and learned youths having grown into the intellectual and discriminative faculties and developed the ability to cope with their perspicacious counterparts and meet the challenges of rapidly changing and increasingly competitive world.

6.2 Does the Institution has a management Information System

Yes

Details of MIS applied to –

1. Administrative procedures – Designed and implemented procedures and processes that provide detailed reports in an accurate, consistent, and timely manner regarding payroll, tax, fee, PF, salary grant, fee for no grant basis courses, student scholarship etc. use of CMS software for office automation.
2. Student admission – Student admission strictly as per rules framed by government and university including category wise quota. Information regarding student admission on website of the college. CMS software for student admission.
3. Student record – Student record maintained in CMS software.
4. Evaluation and examination procedures – Maintained in general softwares like MS Office.
5. Others – Computerized pay slips to students, Library uses automation software LIBMAN, Reprographic services using CANON – 3300.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The faculty members of the subjects Electronics, Chemistry and Microbiology have been working on the Board of Studies of the parent University and contributing to curriculum restructuring.
- The faculty members, by giving suggestions from time to time to the concerned University authority or to the Teachers Association of the different subjects, contribute to the restructuring of the syllabus.

6.3.2 Teaching and Learning

- Apart from the conventional chalk and talk method, various ICT methods like use of PowerPoint presentations, simulations and video/ animations are used for better understanding of the core concepts. All the departments are equipped with LCD projectors.
- Group discussions are also a regular feature of teaching learning.
- Student seminars are also organized.
- Case studies are involved wherever possible.
- To improve the soft skills of the students started 'Certificate Course in Communicative English'.
- Innovation has been introduced to safeguard the health aspects of the students and worked out cheap replacement for the costly apparatus.
- A hand on experience to the students regarding PCB Fabrication was given to the students.

6.3.3 Examination and Evaluation

- Regular Unit Tests / Class tests are conducted
- Projects/ Assignments are given to students
- Semester Test Examinations are conducted
- Faculty members from Departments of Electronics, Chemistry, Microbiology, Zoology and Commerce have worked on Subject Examination Committees of our parent university and involved in moderation of University question papers.
- Physical Education Department conducts physical efficiency and medical tests of students.

6.3.4 Research and Development

- The college has a Research Promotion Cell that constantly encourages and guides the teachers to apply for grants.
- Four departments have been sanctioned minor research projects from UGC.
- The college brings out a multidisciplinary journal Adarsha Journal of Research & Evaluation.
- Faculty member Dr. G.N. Budhlani received recognition as a Ph. D supervisor.
- The college encourages its faculty members to attend various symposia/conferences. A portion of the General Development Grant in XII plan has been earmarked towards attending conferences by the faculty members.
- 02 faculty members applied for the award of teacher fellowship for pursuing Ph. D. Work. Acceptance from UGC is awaited.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college has a well-stocked library having rich collection of reference Books, CD-ROMs, Video cassettes.
- It is also endowed with LIBMAN software facilitating quick accession.
- The library building also houses a Big Colour TV with DVDs.
- Most of our departments have incorporated ICT in the regular teaching and learning process.
- Construction of indoor stadium, auditorium, computer centre and administrative building is on the verge of completion.
- New instruments have been added as per the requirement of the department.
- Department of Chemistry has developed a state-of-the art analytical instrumentation laboratory.
- Computer simulation software are used to enhance the understanding of basic concepts.

6.3.6 Human Resource Management

- The college has organized Environment and Scientific Awareness programmes, English Communication skills programme to develop the available human resource.
- Mock Interview Competition is a regular feature to prepare students for Competitive Exams.
- Incentive is given to participate in NCC, NSS, Sports & cultural activities.
- Memorial prizes and awards have been instituted for academic excellence.
- Science Association, Guidance cell for essay, debate, elocution, seminar, poster Competition, Commerce Association have also been instituted.

6.3.7 Faculty and Staff recruitment

- Standard University procedure is followed.
- Advertisement is given in National Dailies for the posts.
- Recruitment as per college needs.

6.3.8 Industry Interaction / Collaboration

- Department of commerce established MOU of with KL Mahavidyalaya Amravati.
- The students of Departments of Microbiology, Chemistry, Botany and Zoology visited Paul Hebert DNA Barcoding laboratory and forensic science department during excursion to Aurangabad and carried out interaction.
- The students of Departments of Electronics, Physics, Computer Science and Mathematics visited Science city and Birla Planetarium during excursion to Kolkata and carried out interaction.

6.3.9 Admission of Students

- Student admission strictly as per rules framed by government and university.
- Student Admission done on first come first served basis.

6.4 Welfare schemes for

Teaching	Credit cooperative society*
Non teaching	Credit cooperative society*
Students	<ol style="list-style-type: none">1. National Merit Scholarship2. State Government Open Merit Scholarship3. Government Public School Scholarship4. Talent Development Scholarship Maths And Physics5. State Government Open Merit Scholarship for Bright and Deserving Students Especially From Rural Areas.6. Merit Scholarship to Children's Of Primary and Secondary Teachers.7. Economically Backward Classes Scholarship8. Scholarship to Children's of Freedom Fighters.9. Scholarship For Handicapped Students10. G. O. I. Scholarship to Backward Class Students

*College itself does not have any loan facility. However, the employees' credit co-operative society may finance the loan. Apart from this, employees may avail loan from their PF accounts, nationalized banks and other credit co-operative societies on recommendations of the college. To avail loans from above sources, the applicant should be a confirm employee.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	IQAC
Administrative	Yes	Senior auditor, Amravati division, Amravati and A.G., Nagpur	Yes	Tapdiya Chandana , Buthada and company, Wardha

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University has introduced semester pattern of teaching & examination in place of annual pattern.
- University has initiated the process to introduce choice based credit system at UG Level.
- University has initiated the process of decentralization of examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University Act provides for conferment of autonomy (as recognized by the UGC), to its affiliated colleges.
- College not applied for availing the autonomous status.

6.11 Activities and support from the Alumni Association

Annual meeting of Alumni Association was held.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

- Participation in various training programmes which are conducted by University.
- Participation in conferences, workshops and seminars.
- Microteaching workshop for teachers to develop teaching skill.
- Computer training for non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation
- Dumping the paper wastes in pits
- Collection of 'Nirmalya' (flowers, garlands and other waste material generated during Ganpati and Durga Utsav in the city)
- Composting of 'Nirmalya' by Microbiological method.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Most of our departments have incorporated ICT in the regular teaching and learning.
- Incentive to meritorious students- Three students from each class (as per merit) are provided two extra B.Ts so that they can borrow extra books.
- The Certificate course in ‘Communicative English’ has been conducted to improve the soft skills of the students.
- The Practical Accountancy Classes have been conducted with the objective of exposing the commerce students to the practical accountancy.
- Developed skills regarding PCB preparation and fabrication among the students, with a view of self-employment after graduation.
- Various innovations have been introduced to safeguard the health aspects of the students and work out cheap replacements for the costly apparatus.
- Obtained feedback from students and informed teachers accordingly.
- Internet facility provided for students
- Remedial coaching classes organised for SC/ST/OBC students.
- Promotion of co-curricular and extracurricular activities.
- Steps taken to promote research in the college.
- Visit to industries and research institutes organised for students to make them aware with scientific research carried out in reputed research institutes.
- Class room student seminars organised to develop self confidence among students
- To generate research interest among students, project assignments were given to students on latest developments in the subject.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Proposal for starting of new undergraduate and postgraduate courses has been sent to Government of Maharashtra, as per our plan of action. Permission from Government of Maharashtra is still awaited.
- As per our plan of action, our faculty members have submitted their proposal for Minor Research Projects to university grant commission for financial assistance.
- As per our plan of action, construction of indoor stadium, auditorium and computer centre were speeded up and it is at the verge of completion.
- All the activities were carried out as per the plan of action.
- As per our plan of action, internet facilities are provided to the students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Student feedback(**Annexure-I**)
- Mock interview competition (**Annexure-II**)
- Microteaching workshop for teachers (**Annexure-III**)
- Reprographic facilities to students
- Models, charts and computer simulations
- Blood donation camp
- Tutor- Guardian scheme to make proper co-ordination among parents, students and teachers.
- Summer 'Yoga' Camp
- 'Commerce Week' celebration
- Free Bacteriological Water Analysis Service
- Research activities
- Publication of research journal
- Health Centre
- NSS activities
- Participation in cultural and sport events
- Internet facility for students
- Library and office atomization
- Complaint box for girls
- Remedial coaching
- Gender Sensitization Programmes

7.4 Contribution to environmental awareness / protection

- Tree plantation
- Composting of Nirmalya.
- Awareness about the use of biofertilizers
- Eradication of Parthenium Weed (Congress grass /Gajar Ghaas).

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths of the Institution

- Well-equipped Science Laboratories.
- Three recognized laboratories for research purpose.
- Enriched library and book bank scheme for students.

Identified weaknesses

- Narrow range of offered courses at PG level
- Lack of consultancy services
- Since the college is situated in the rural area, most of the students are coming from the surrounding villages. Due to this the students are lacking in communication skills.

Identified Opportunities

- Scope for introducing post graduation courses in various subjects.
- Scope for collaborations with academic and social organisations

Identified challenges

- It is challenge to the college to decrease the drop out rate by taking all out efforts.
- To provide job opportunities for the graduating students.

8. Plans of institution for next year

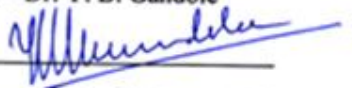
- Planning to start new programmes at UG and PG level.
- Planning to organize zonal sports matches.
- Planning to organise conferences, workshops & seminars.
- Planning to establish more collaborations with academic and social organizations
- Planning to improve research and development
- Planning to take steps to improve dropout rate.

Name - Dr. V. A. Kamble


Signature of the Coordinator, IQAC

25/09/2015

Name - Dr. Y. B. Gandole


Signature of the Chairperson, IQAC



PRINCIPAL
Adarsh Science
Jai Ramdas Bhagchand Arts &
Commerce Mahavidyalaya
Dharampanganon Riv

Best Practices of the institution

Adarsha Science, J. B. Arts and Birla Commerce Mahavidyalya,

Dhamangaon Rly.

Report on Student's Feedback (2014-2015)

Introduction

Teaching and learning is a two way process involving a teacher and the taught. It is well known that for effective teaching, student's feedback plays a very important role. While delivering a lecture in the class, every teacher would like to know to what extent the students are able to understand the subject from face reading and also by asking questions. Students are the best judges of their teachers. A teacher can be judged in terms of certain fundamental traits (criteria) like,

- 1) Preparation for the lecture,**
- 2) Punctuality,**
- 3) Conceptual Clarity,**
- 4) Ability to generate interest in the subject,**
- 5) Encouragement to raise questions,**
- 6) Communication skills,**
- 7) Commitment to students,**
- 8) Accessibility of the teacher to solve difficulties and**
- 9) Overall rating.**

Methodology

With the objective of knowing the opinion of our students about teachers (faculty), a questionnaire was framed involving above cited criteria. In addition to these criteria, some questions were also set to test the integrity of the respondent to obtain a response as realistic as possible. To get unambiguous response, each question (questionnaire is enclosed) was set with four alternatives (like very good, good, satisfactory and unsatisfactory) and the students was asked to mark the most appropriate option in his/her opinion. Since our college is located in rural area and the medium of instruction in Arts and Commerce faculties is Marathi (Regional language) the questionnaire was translated in Marathi (copy is enclosed). Further, to get unbiased feedback, we administered the questionnaire to all the students (in the faculties of Arts, Commerce and Science) on the same day the 13th Feb.2015 and simultaneously without any prior notice. Later on, the data was statistically analysed to obtain the teacher profile in each faculty as well as the overall profile of the college. Copies of the data sheets were provided to each teacher for introspection and to take corrective measures wherever required.

Results and Discussion

Data regarding % Respondents in the range of 0- 19%, 20- 39%, 40- 59%, 60- 79% and 80- 100% and the number of teachers in these ranges in Science Faculty is given in Table 1. Analysis of the data reveals that in respect of overall rating more than 90% students have rated the teachers from excellent to satisfactory and only <10% have reported that the teachers are unsatisfactory. Similarly in Commerce Faculty (Table 2) less than 8% respondents feel that the performance of teachers is unsatisfactory. In the faculty of Arts (Table 3), the overall rating indicates that only <8% students think the teachers are unsatisfactory.

To get overall profile of the college, the data of all faculties have been consolidated as shown in Table 4. Important observations from Table 4 are as under.

1) Criterion I: - Preparation for the lecture

80 -100% of the respondents are of the opinion that 17.8% teachers come in the class with excellent (thorough) preparation of the lecture. 53.6% teachers prepare excellently for the lecture according to 60-79% respondents. However, 40-59% respondents feel that 14.3% teachers come prepared excellently in the class. Very few students (<5%) are of the opinion that the lecture preparation of all the teachers is unsatisfactory.

2) Criterion II: -- Punctuality

Analysis of the feedback data indicates that large number of students feel that teachers are sincere and committed to the cause of education. However, a very small number of students (<9%) rated all the teachers as unsatisfactory on account of punctuality .

3) Criterion III: Conceptual Clarity

Data reveals that 14.3% teachers have been rated as having excellent conceptual clarity by 80 -100% respondent whereas 32.1% teachers have excellent subject knowledge according to 60 – 79% respondents. 40 – 59% students opined that 32.1% teachers have excellent subject knowledge. Very few students (<8%) think that the subject knowledge of all teachers is unsatisfactory.

4) Criterion IV: - Ability to generate interest in the subject

Majority of the students think that the teachers have excellent to satisfactory ability to generate interest in the subject. Less than 10% respondents feel that the ability of teachers to generate interest in the subject is unsatisfactory.

5) Criterion V: - Encouragement to raise questions

This survey reveals that 28.5% teachers encourage to raise the questions always according to 60 -79% respondents. Only few students are of the opinion that the teachers never encourage to raise the questions.

6) Criterion VI: - Communication skills

42.8% teachers communicate excellently according to 40-59% students. 20-39% students think that 46.4% teachers could communicate the subject effectively. A few respondents (<10%) feel that the teachers are ineffective in communicating the subject.

7) Criterion VII: - Commitment to students

Data indicates that majority of teachers are committed to students. Only a small minority of students think that all the teachers are not committed to students.

8) Criterion VIII: - Accessibility of the teacher to solve difficulties

In this respect the opinion is quite divided but a majority of students have reported excellent to satisfactory accessibility of the teachers outside the class. However, as in the above cases, only <10% students report that the accessibility is not satisfactory.

9) Criterion IX: - Overall rating of the teachers

In response to overall rating of teachers, it was observed that 3.6% teachers have been rated as excellent by 80 - 100% students. In the range of 20 -39 %, 40 -59 %, 60 -79 %, the respondents feel that 25%, 39.3 % and 21.4%, of the teachers are excellent in these ranges respectively. In general, less than 9% of the respondents have expressed the view that all the teachers are unsatisfactory in overall rating.

Conclusion

Students feedback analysis for the year 2014-2015 indicates that majority of the students (>90%) are satisfied with the faculty and have rated the faculty from excellent to satisfactory. Only a very small section of the students (<9%) appears to be unsatisfied with the faculty.

Acknowledgement

As a convener of the student feedback committee, I am thankful to Hon'ble Principal Dr. Y. B. Gandole for encouragement and the committee members, Shri G.N. Budhalani, Shri S.V. Manohare, Shri S.T. Pendam, Shri J. G. Suryawanshi, Shri V. A. Sadafale , Shri K.H.Barapatre ,Shri G.S.Mende and Shri A. B. Band for their cooperation in data collection and analysis. Also, I am thankful to all the faculty members for their cooperation in data collection. Last but not least, I appreciate the active participation of students in this activity.

(Dr.S.P.Kulkarni)

Convener, Students' Feedback Committee

Best Practices of the institution

17TH MOCK INTERVIEW COMPETITION (2014- 15)

OBJECTIVES & STAGES

“The healthiest competition occurs when average people win by putting above average effort.”

Colin Powell

Introduction of Mock Interview Competition:-

Since 1995, Mock Interview Competition activity is conducted by Student Employment & Career Guidance Bureau. This activity is put into practice for awaking the skills of Competitive Examinations among the students of our college which belongs to rural area. Mock Interview Competition is designed for our student’s encouragement to progress.

Testing yourself with lots of practice papers before a particular examination (exams) is mock exams. Usually done for the purpose of studying in order to see how you would do on the real exam. It should give you a better idea about what to study. Mock Interview Competition is focusing various Stages of the same on competitive exams like UPSC, MPSC, SSC, Bank Competitive exams, Insurance Competitive exams, Defense Competitive Exams, Railway Competitive exams, Graduate Management Admission test (GMAT) , Graduate Record Examinations (GRE), Common Admission Test (CAT) Etc.

Objectives of Mock Interview Competition: -

“A good athlete always mentally replays a competition over and over, even in victory, to see what might be done to improve the performance the next time.”

Frank Shorter

Objective of Mock Interview Competition is to motivate the student for the preparation in all types of Competitive Exams and boost up the moral to meet out the challenges of Competitive Exams. Mock Interview Competition is an effort to push our students to do better.

Mock Interview Competition activity works on the words of *William Butler Yeats* these are **“Do not wait to strike till the iron is hot; but make it hot by striking.”**

Stages of Mock Interview Competition:- Mock Interview Competition begins with announcement of inviting the application for **MOCK INTERVIEW COMPETITION**. This Competition goes through three Stages these are as follows

- 1st Stage written exams
- 2nd Group Discussion
- 3rd Personal interview

1st Stage written exams: -

1st Stage of the Exams is held for those Students of Senior College who apply for Mock Interview Competition. In This Stage Question Paper is like competitive exams. Answer sheet is also same as competitive exams. The Question Paper is divided in four divisions.

1st Division:- Question regarding Current & General Knowledge.

2nd Division: - Question regarding Logic and Mathematics.

3rd Division: - Question regarding English Language.

4th Division:- Question regarding Interpretation of Data.

Just After completion of 1st Stage written exams Answer key is flashed on Notice Board. Valuation is mandatorily done on same day or next day of the written exams. Next day of valuation flash out the result of this examination & merit list of first 10 students who qualifying for next two stages. These merit list students qualify for next two stages i.e. Group Discussion & Personal interview.

Those students who are qualified for next two stages experts' guidance will be provided regarding soft skill, manners, body language, communication skill etc. Through Lecture, Practical Session, PPT and also parent teacher is allotted to qualifying students for extra guidance and their doubts.

2nd Stage Group Discussion:-

Group discussion is essential for effective learning. In group discussion learning is shared and student participating in discussion are benefitted. A **successful group discussion** should ideally proceed like a **well-coordinated football team**, where every player passes on the ball to achieve a common goal. A **group discussion** should **not** proceed to look like a **fish market** where everyone is trying to drown out the other's opinion. Through **group discussion** Group Discussion panel **assessing General Awareness, Team Spirit, Leadership, Confidence, Communication Skills & Listening Skills of the qualifying students.**

In this stage of Mock Interview Competition Committee decides the 05-10 Subjects for Group Discussion, date & time of Group Discussion & Evaluation panel of three to five members. Afterward the notice of Group Discussion & Subjects of Group Discussion is flash on notice Board. A group discussion round where a group of 8-10 students are given **group discussion topics** to discuss for a given time period. After the topic is announced, you would be given 10-15 minutes to gather & compose your thoughts. Then the discussion begins.

3rd Stage Personal interview:-

An **interview** is a conversation between two or more people where questions are asked by the interviewer to elicit facts or statements from the interviewee. Through Personal interview panel **assessing General Awareness, Leadership, Confidence, Communication Skills, Listening Skills, Body Language, Etiquette, Alertness, timing , Temperament etc of the candidate.** After the come to an end of Personal interview. Personal interview panel point out the weakness of Personal interview & suggested the enhancement technique of Personal Interview.

In this stage Mock Interview Competition Committee decides interview panel of this event in which one or more member that passing the any competitive examination is obligatory. For this event live student's interview is open for student of the college for understanding the interview skills. At last Comparative Evaluation sheet are prepared as per norms of Mock Interview Competition Finally, result of top three students of this competition will be declared & awarded.

17TH MOCK INTERVIEW COMPETITION for Academic year 2014-2015 BEGINS WITH FLASH THE NOTICE OF INVITING APPLICATION. THE LAST DATE OF APPLICATION WAS 3RD Jan., 2015

1st Stage written exams: -

This year Mock Interview Competition 257 students participated out of them 247 students were appeared for 1st Stage written exams which held on 7th Jan., 2015. Result of the written exams declared on 9th Jan., 2015. The following students are selected for next stage on the base of marks.

Sr. No.	Roll No.	Name of Student	Class	Marks	Rank
01	183	Pankaj Tijare	B.Com. III	51	1 St
02	240	Bhushan Joiya	B.Sc. II	50	2 nd
03	180	Ashish Hande	B.Com. III	49	3 rd
04	265	Ku. Nikita Dehankar	B.Sc. I	48	4 th
05	273	Mukesh Vaidya	B.Sc. I	43	5 th
06	301	Ku. Snehal Jaiswal	B.Sc. II	43	6 th
07	190	Vilas Nagose	B.A. I	42	7 th
08	302	Ku. Pooja Sawsakale	B.Sc. II	41	8 th
09	184	Prashant Wankhede	B.A. I	41	9 th
10	314	Ram Chandure	B.Sc. III	40	10 th
11	269	Ku. Bhagyashree Gulhane	B.Sc. I	40	10 th
12	296	Ku. Akanksha Wagh	B.Sc. II	40	10 th
13	236	Tusar Lohit	B.Sc. I	40	10 th
14	231	Suraj Tayade	B.Sc. I	40	10 th
15	166	Ku. Mayuri Tele	B.Com. II	40	10 th

Student of commerce & Arts faculty are allotted Prof. Anand Naranje & Prof. Jidendra Barulkar and Student of Science faculty are allotted Prof. Jitendra Suryawanshi & Prof. Shrikant Patil as Parent Teacher for providing guidance on the topic of Resume, soft skill, manners, body language, communication skill & interview Skill etc

Mock Interview Competition Committee decide the 05 Subject of Group Discussion as follows

1. Woman Empowerment
2. Mission Clean India
3. Vision 2020
4. Skill Development
5. Youngistan

2nd Group Discussion:-

In this stage Mock Interview Competition Committee held on 21th Jan., 2015. Group discussion, groups were formed by Lottery Method. Evaluation committee given as below

Sr.No.	Name of Panel Member	Committee
01	Dr. Yogendra Gandole (Principal)	Chair Persion
02	Dr. Vinayak Tripattiwar	Member
03	Prof. Sanjay Patil	Member
04	Prof. Anand Naranje	Member
05	Prof. Shrikant Patil	Member

Special training class for Group Discussion Skill was conducted by Prof. Jitendra Barulkar. For the same event Introductory speech by Prof. Nitin Singhavi, Votes of thanks by Prof. Jitendra Suryawanshi, & event conducted by Prof. Jitendra Barulkar. Event followed by HI- Tea for guests & participants.

3rd Stage Personal interview:-

Special training class for Personal Interview Skill was conducted by Prof Nitin Singhavi on Power point Presentation. Last stage Mock Interview Competition Committee held on 31st Jan., 2015. Personal interview Panel given as below

Sr.No.	Name of Panel Member	Committee
01	Dr. Ganesh Budhalani	Chair Person
02	Shri Rohitji Dhandhar , Branch Manager, SBI, Dhamangaon	Member
03	Shri Sachinji Kurekar, Development officer , LIC, Dhamangaon	Member
04	Prof. Madhuri Kopolwar	Member
05	Prof. Anand Naranje	Member

Winner of the Competition given as below

Sr.No.	Name of Student	Class	Rank
01	Pankaj Tijare	B.Com. III	1 st
02	Ashish Hande	B.Com. III	2 nd
03	Ku. Snehal Jaiswal	B.Sc. II	3 rd

After the completion of interview Shri Rohitji Dhandhar, Shri Sachinji Kurekar & Dr. Ganesh Budhalani express their thought on the event and guide to the student about competitive exams & Participant also express their thought on the event. At last Winner of the Competition declared & winner awarded. Trophies were hand over by Member of Personal interview panel to the winner. Introductory speech by Prof. Nitin Singhavi, Votes of thanks by Dr. S. O. Qureshi, & event conducted by Prof. Jitendra Suryawanshi. Event followed by HI- Tea including participant.

HI- Tea was sponsored by Dr. Ganesh Budhalani & Prof. Shrikant Patil. Trophies of this event were sponsored by Dr. S. N. Bayskar. All process of Mock Interview Competition efficiently goes on under the elite guidance & precious direction of Dr. Yogendra Gandole (Principal) &

Full hearted Co-operation of Committee member Prof. Anand Naranje , Dr. S. O. Qureshi,, Prof. Girish Mende, Prof. Jitendra Barulkar, Shri Vasanta Tayde, Shri Ashok Yawle. Special thanks to B.com & B.Sc. Students who give the us support for successfully organisation of the event.

We are flourishing the confidence of our college student to face the competitive exams.. Ultimately, so many student of our college crack the competitive exams myth. Finally, they get success in competitive exams. This is product of this activity. We encourage our student by Goethe words, *“Whatever you can do, or dream you can do, begin it. Boldness has genius, power, and magic in it. Begin it now.”*

Convener
Prof. Nitin Singhavi
**Student Employment &
Career Guidance Bureau**

A REPORT ON MICRO-TEACHING WORKSHOP

(During 13th to 20th April 2015)

Prof. S.T.Pendam
Convener

Introduction

The idea to conduct Micro-teaching workshop (M.T.W) in the college had its origin in an article, entitled '*Can we help ourselves teach better*' written by V. Krishnamurti and published in the Journal of Higher Education (Vol. 3, No. 2, 1977). The said article brings out many positive facets of this exercise consonant with its objectives. The most striking feature of this propitious activity is that it enables the teaching fraternity to get themselves apprised of their teaching ability and methodology by their fellow colleagues.

Concept of M.T.W.

Microteaching workshop refers to a series of compact teaching session in which the teachers are expected to demonstrate the teaching technique and methodology. It consists of the presentation of a lesson of predetermined duration by a teacher (speaker-participant) to the fellow teachers (audience-participant) on the topic of his subject. At the end, the fellow teachers are asked to comment, criticize and offer their constructive suggestions with regard to the lesson planning, subject contents, use of black board, use of PPT, handwriting, diction, mode of delivery, dictum, audience involvement and the rapport between the teachers and the taught. This experiment if conducted in the congenial and friendly atmosphere has two advantages.

1. It enables the teacher participant to learn a lot from his colleagues.
2. The speaker-participant can have some distinguishing teaching qualities which the others may like to imbibe.

Objectives

The project can be undertaken with the following objectives –

- To help the teachers to teach better on the basis of constructive suggestions from the fellow teachers.
- To know the individual weakness and seek solution to overcome them.

- To avail an opportunity to carefully observe the teaching methodology of the fellow teachers and to adopt innovative techniques to make the self teaching more effective.
- To evince and develop interest in the subjects other than one's own by inter disciplinary interaction.
- To develop the ability to compare, induce and deduce.
- To develop and increase one's ability of transforming useful experiences into reality and learn to perceive in fresh ways.

Online similar to those discussed in the above referred article, the first such micro teaching workshop was conducted in the college during the academic session 1981-82 and second micro teaching workshop was conducted in the college during the academic session 2002-2003.

Overwhelmed by the unparalleled success of this workshop and having regard to the consideration that this novel experiment had aroused an absorbing interest amongst the teachers and subsequently proved them beneficial in their profession ahead, it was decided to conduct such a micro teaching workshop in the college during the session 2014-2015.

Meeting of the Committee on M.T.W.

With a view to discuss and work out the procedural details of this exercise, a meeting of the members of the committee on M.T.W. was convened on Monday, the 11st April 2015. Following the useful discussion, a few changes as suggested by the members in the original framework of this project were incorporated to suit the local academic atmosphere. However, in doing so, enough care was taken to see that the experiment to be conducted had the same facsimile as those conducted earlier.

It was also decided in the meeting to make the actual beginning of the workshop form 13th April 2015 with the formal inauguration followed by the demonstration of opening Micro Teaching Session by Principal, Dr.Y.B. Gandole. The members of the staff were informed accordingly.

Commencement (M.T.W.)

As decided, the inaugural function of the workshop was held on 13th April 2015 at 12.30 p.m. in the Botany Laboratory. In the beginning, Prof. J.G. Suryawanshi deliver introductory remarks explained the genesis of this activity and acquainted the audience present, particularly, those staff members who have joined the college in the recent past and who were novice to this exercise, with the guidelines on which the activity of the workshop would continue. He also familiarized the participants regarding the schedule of the workshop, the time allowed to each

participant for his demonstration, the time allotted for subsequent discussion the performance of the speaker-participant and similar related aspects.

After duly inaugurating the workshop, Principal Dr.Y.B. Gandole advocated the very intention of this activity and appealed to the staff members to look to it in the right perspective. Following the inaugural function of the workshop, Prof. S. A. Rodge engaged the first session of this activity and spoken on Radiation.

During the tenure of 03 days of the workshop, a total number of 09 teachers participated voluntarily in this prime activity and made sincere and conscientious efforts to demonstrate their teaching skill and proficiency. Some for the teachers, inspire of their strong desire could not participate in the activity due to the assignments of ongoing university examinations.

Valedictory function was held on 20th April 2015 and Dr. Kulkarni, Head of the chemistry department delivered the concluding lecture on the present programme of microteaching workshop.

The table below brings out the data-wise details of this activity:

Date	Name of Teacher	Topic
13/04/2015	1) Prof. S.A. Rodge 2) Prof. J.G. Barulkar	A.M. TRANSMITTER SHAKESHPERE
16/04/2015	3) Prof. A.B.Band 4) Prof. V.A.Sadafale 5) Prof. S.M. Pusadkar 6) Prof. G.S.Mendhe 7) Prof.Ku. Rangari 8) Prof. S.P.Patil	Bhartiya Rajyaghatana Chemi. and Bioluminiscence AIDS LASER Vaidig mathematics PCR for justice
20/04/2015	9) Prof. S. T. Pendam	Microteaching

Thus 08 teachers from science faculty and 01 teacher from Arts faculty, made their appearance in this novel activity.

The positive and encouraging response of the teachers to this extramural activity prompts us to organize more such workshop in the future.